

Members present: Kevin M. McCormick Christopher A. Rucho
John W. Hadley Siobhan M. Bohnsen

Mr. McCormick convened the meeting at 7:00 p.m. This special meeting is being held to discuss capital items on the warrant for the May 18th town meeting.

Discussion on Capital Purchases for Town Meeting

Ray Bricault, member of the Capital Investment Board, reports that they have formally voted on two items. There was a third item that they voted not to endorse, which may or may not be included, a pair of fuel pumps for the DPW. The first item is a sander with a wing plow for \$205,000. Anthony Sylvia, Director of Public Works reports that he has two trucks from 1996, the one driven by the DPW Forman, is the first in the fleet and beyond repair and it is time to replace it. He proposes to replace it in-kind with a \$17,000 upgrade for a stainless steel body, which can outlive the truck. He is looking to standardize by getting an international truck.

Mr. Hadley questioned why the truck had a standard shift. Mr. Sylvia explained that the three newest are standard and there are times during their operations that it is better. In polling the employees, it is their preference and there is no cost difference. Mr. Hadley asked about a stainless steel gas tank. Mr. Sylvia advised that it does not include a stainless steel gas tank, however, if that feature doesn't cost that much he would include it. Mr. Hadley feels it is a good idea and he prefers an automatic shift. Mr. Bricault noted that the specs they received were for an automatic. He added that the Capital Investment Board reviews the need and state of equipment and assesses if it should be purchased. They do not get down to specifics and that level of detail. They rely on the department manager selecting equipment that they need. Mr. Hadley feels we should invest in stainless steel tanks. Mr. Rucho asked if the CIB felt it was worth spending the \$17,000. Mr. Bricault thinks it is.

Mr. Bohnsen asked if we are going to spend \$205,000 for a vehicle we only use for sanding, or would it be used for other things. Mr. Sylvia advised that it will be used year round. Ms. Bohnsen asked what would be done with the vehicle we are replacing. Mr. Sylvia suggested selling it as surplus or keeping it and finding a driver for it until it completely fails. Mr. Rucho would not put any money into it and suggested including it in the surplus auction. If we do not get a bid, we could scrap it. Mr. Hadley would like to investigate what it would cost to powder coat the chassis. Mr. Sylvia will do that. Mr. McCormick asked if \$205,000 would cover the cost of the truck, stainless steel gas tank and powder coating. He suggested additional funds and Mr. Bricault would consider that if he had figures to work with. Mr. Sylvia advised that the numbers on the truck are firm.

The second capital item is replacement windows for the Public Safety Headquarters. Fire Chief Tom Welsh reports that the windows need to be replaced to enhance the emergency efficiency work. It all came about because they did the asbestos testing on the building. The windows have been on the docket for a number of years to be replaced, however, with the building, everything is in phases. The window company who has the bid right now is doing the Police Department and Fire Department upstairs windows. The seals are gone in the windows and he bid the front windows separately as the seals on those are fine. They will be replaced with aluminum. He will also get a price for vinyl. He tried to go with the higher number as he still needs to get three bids. He hopes to have the confirmed figure from National Glass. Now that we have the roof fixed these are the problems that arose over the years. The asbestos removal will be four areas; two area in the detective's office, the front lobby, up

the stairwell and the lower grade. He will answer questions at town meeting on the asbestos project and he will have firm prices on the windows for town meeting.

Mr. Bricault noted that the CIB pushed back on the windows for a number of years as they were not clear on when we would rehab the building. That project is not on the next five year time line. Mr. Rucho wants to insure that \$35,000 is sufficient to get the work done and questioned what we would do if we don't have the firm pricing for town meeting. Mr. Bricault would not feel comfortable inflating the prices without something solid. Mr. Crowley noted that the price for wooden windows was \$30,000 and they increased it by \$5,000 with the understanding that we would go with vinyl or aluminum. Ms. Bohnson questioned if the vendor had been out. Mr. Welsh advised that a week and a half ago they came out and measured the windows.

Mr. Bricault states that the third item that might be on the list is a set of pumps for the DPW fuel station. There is too much conflicting information and the committee thinks there probably is a need. If they do not have enough information they will look to do this in the fall. It is \$50,000 for the pumps and \$25,000 previously approved for the control system, which has a sunset of June 30th. There are too many unknowns for them, but he thinks there is a need that would be taken care of. Mr. Sylvia states that it may be done by the end of June if he can get the \$50,000 at town meeting. The contract is a state wide contract which does not have to be bid out.

Mr. Hadley asked if the pumps are defective. Mr. Sylvia reports that the system has essentially failed. He has no means of monitoring how much fuel is being pumped into the vehicles and he is currently using historic use. The \$75,000 would replace the pumps with a single pump, a new computer system and a new key system. It is a military grade and hardy. The current system is close to 30 years old and the vendor who used to maintain it has told us he cannot maintain it. The new system is an investment for the town and would last 30 years. Mr. Hadley asked what were you going to buy last year doesn't fit on this new system? Mr. Sylvia replied the \$25,000 was a different card reader, it will not fit our needs. That kind of reader is no longer on the market. Mr. Hadley noted that it was available last year and in one year it is not available. Mr. Sylvia again advised that it is not available.

Mr. Bricault questioned why Mr. Sylvia hadn't purchased the new reader with the funds he was given last year. Mr. Sylvia responded, other projects have taken a higher priority. He added that the system is useless, as for tracking the amount of fuel being used, the DPW had to estimate those numbers. If the new system is not approved he doesn't know what he will do. He would recommend that each individual department get its own contract with a local gas station because the DPW will not be able to provide fuel. Ms. Bohnson noted that the system must tell you how much you are pumping and she suggested a log book, from which you could bill other departments. Mr. Sylvia would call that the honor system, he would bill them on what they put down.

Mr. McCormick asked if he had a quote for the \$75,000. Mr. Sylvia does and he provided it to the Town Administrator and the CIB. Mr. Crowley asked why we need new pumps and why couldn't we just put in a fuel card reading system. Mr. Sylvia explained that this is all integrated into one. Mr. Crowley asked if between now and the end of the fiscal year could we buy a card reader to work with the existing pumps. He questioned what was specked out one year ago, and was it specked out properly? Mr. Sylvia replied it was not. Mr. Rucho feels this will be confusing at town meeting. Mr. Sylvia suggested getting \$75,000 more and forget the \$25,000 from the last town meeting. Mr. Bricault explained that they have two-member teams who work with the departments. The two-member team is trying to figure out these details. Mr. Crowley noted that the winter season is the high use season. He asked if it would be acceptable to push this off until the fall. Mr. Sylvia advised that the system has failed and provides fuel to 8 different departments. This is a necessity and the system has failed. Mr. Rucho voiced concern that we appropriated \$25,000 last May at town meeting and nothing was done

until one month before it was due to expire. Mr. Rucho agrees we need a better system however, his concern is why didn't we do anything with the \$25,000 from last year. He added that even if Mr. Sylvia had time to do the project, he said it never would work with the current pump that we have. He would like to bid out what we need and get it done by Monday. He agrees with the key system. Mr. Hadley asked if we are manually sticking the tanks. Mr. Sylvia advised that he is weekly. The new system will send the tank level directly to the Director's computer.

Louise Howland, Director of the Beaman Library has two capital projects which will be in the budget fix article and we have identified funding in this fiscal year to cover those costs. The first is to replace the boiler heat exchanger. They did a similar project at last year's meeting. Preliminary estimates are about \$23,500 to repair, with parts and labor and it includes money to replace parts on the boiler to know how much water the boiler is taking. This past fall they had an emergency repair out of their capital emergency fund. They replaced window sills previously in a flat position to a sloped position at a cost of \$9,980, \$800 each. During the winter they had \$4,000 worth of water damage from falling ice. They are requesting \$10,000 for reconstruction of the window sills on the second level.

Ms. Howland is ready to go out to bid pending approval of town meeting for the boiler repair project. In the past, contracts have been signed by the Board of Selectmen on behalf of the town. The contract will need to be signed prior to June 30th. The Trustees hope to have a recommendation for the Board at its June 17th meeting, however, if that is not possible, they asked if the Board would consider a joint meeting with the Trustees at an alternate date. She asked if the Board would prefer to have the Trustees sign the contract. Mr. Rucho would go with whatever town counsel says is allowed.

Motion Mr. Rucho at 7:45 p.m. to enter into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), Part 2, contract negotiations with non-union personnel and the Board will not reconvene in open session, seconded by Mr. Hadley. Roll call vote: Messrs. Hadley yes, Mr. McCormick yes, Ms. Bohnson yes, Mr. Rucho yes.

Motion Mr. Rucho at 8:25 p.m. to come out of executive session, seconded by Mr. Hadley. Roll call vote: Ms. Bohnson yes, Mr. McCormick yes, Mr. Hadley yes, Mr. Rucho yes.

With no further business to come before the Board, motion Mr. Hadley at 8:25 p.m. to adjourn, seconded by Mr. Rucho, all in favor.

Respectfully submitted,

Nancy E. Lucier, Municipal Assistant

Approved: May 20, 2015

Kevin M. McCormick, Chairman

John W. Hadley, Vice Chairman

Christopher A. Rucho, Clerk

Siobhan M. Bohnson, Selectman